

UNITARIAN UNIVERSALIST CHURCH
2615 Shepard Blvd.
Columbia, Mo. 65201
442-5764

APPLICATION FOR USE OF CHURCH PREMISES

Name of Group/Individual: _____

Describe the event for which you are making the request: _____

Use of spaces to include: (circle) Upper Level including: Kitchen Greeting Area Sanctuary

Lower Level including: meeting room or other: _____

Date(s) desired : _____ Time desired: _____

Expected Attendance: _____ Special Requests (such as use of piano, sound system) _____

Food and/or beverages will be served: (circle) yes - -no

Responsible Party(ies):

Name _____ Name _____

Address _____ Address _____

Phone _____ Phone _____

AGREEMENT

This application is made with full understanding of the General Regulations for the use of the premises. I (we) agree to assume the responsibilities involved in using the premises, and in particular, agree that in the event there shall be, as a result of the use of the premises, damages to the premises or the property or the property of others, or personal injuries to anyone, the Unitarian Universalist Church of Columbia shall not be liable therefore, and if, notwithstanding this agreement, the Church shall be required to pay any such damages, I (we) agree to fully indemnify and to hold the Church blameless therefrom. Furthermore, I am aware that persons may not be charged an entry fee for activities held at the church but a free-will donation can be requested.

Signature _____
(Renter)

Signature _____
(Building Use Coordinator)

Date _____

Date _____

Please complete and return this form, along with the \$100.00 security deposit (which is refundable) to the Building Use Coordinator. A contribution (rental fee) is requested to help offset the costs of operation of the building and is due two weeks prior to the date of building use. Payment should be made out to the Unitarian Universalist Church of Columbia.

RESERVATION OF THE PREMISES WILL NOT BE MADE UNTIL THIS FORM AND THE REQUIRED DEPOSIT ARE RETURNED, COMPLETED, TO THE BUILDING USE COORDINATOR

File: BldgUse-Renters Deposit Rec'd _____ Contribution Rec'd _____
Building Key _____ Keys returned _____

08/04/11